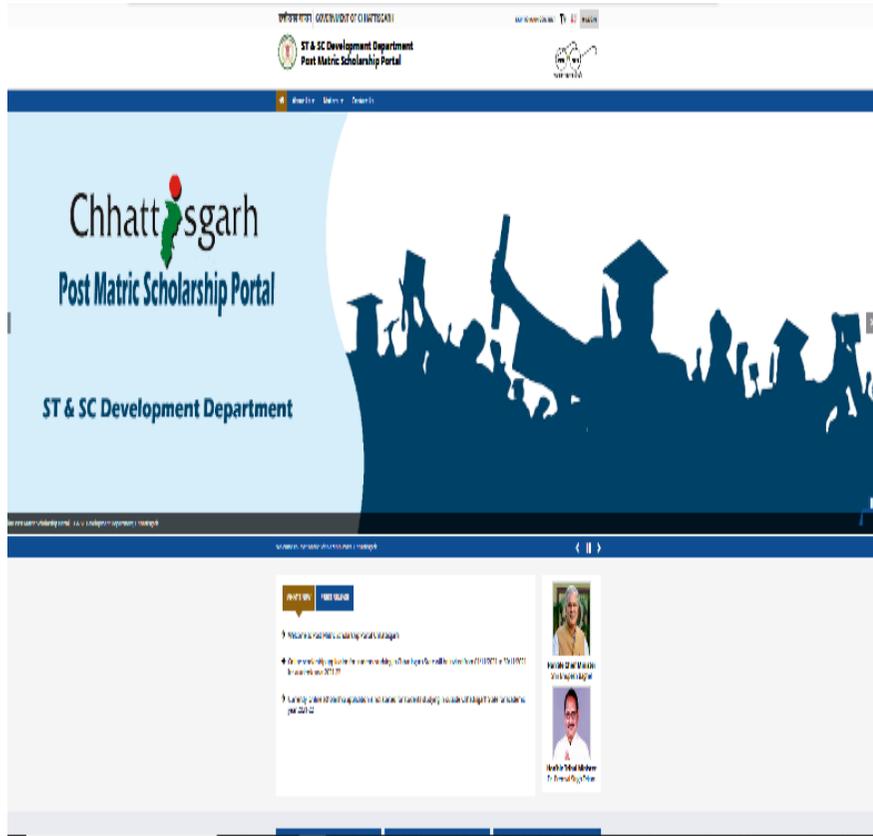


Post-Matric Scholarship Portal



User Manual

Version 1.0

Department : ST and SC Development
Department

Developed By:



National Informatics Centre (NIC)
Mahanadi Bhavan, Naya Raipur (C.G.)

Contributors:

Activity	Name of contributor	Designation of contributor
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Amendment log:

Version	Date	Brief description	Section Change

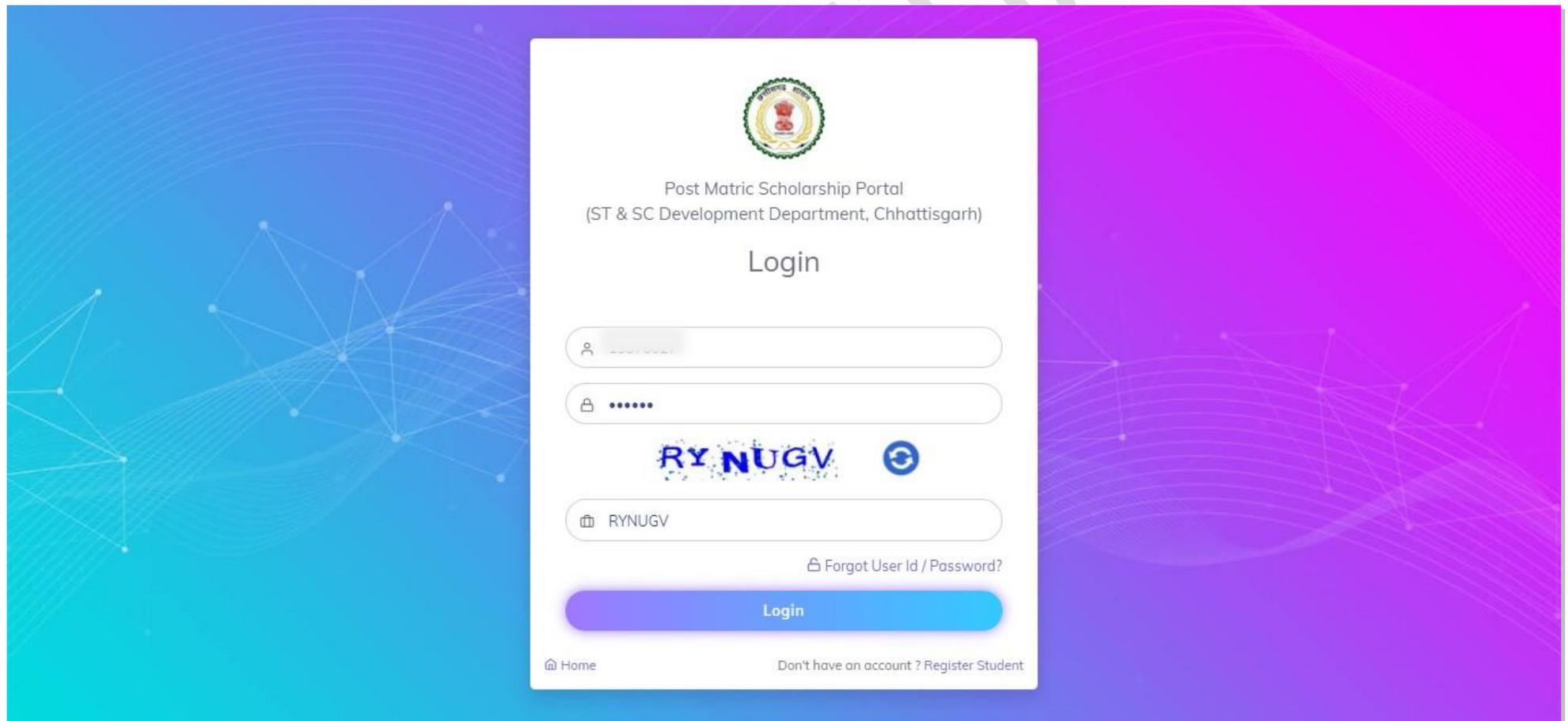
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- 5. View Basic Profile**
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- 7. Academic Details**
- 8. Bank Detail**
- 9. Document Upload**
- 10.Lock Application**
- 11.Help Desk / Query**
- 12.Change Password**

Introduction: The project launched successfully on date 23-10-2021 and the online portal is open for eligible candidates dated 1-10-2021. The project entitled “Online Post-Matric Scholarship Portal” aims at online automation of the workflow of the Post-Matric Scholarship Scheme given by ST and SC Development Department, Chhattisgarh, and easily manage all the work online which was earlier managed manually. Using this portal, the Scholarship amount will be transferred online directly to the student's bank account. The main objective of this scheme is to reimburse some non-refundable fees for encouraging students of ST, SC, and OBC category to study in diploma/undergraduate to postgraduate classes.

Link : <http://postmatric-scholarship.cg.nic.in/>

Login Page:



Registration of Student: online student registration facility available in this screen.

- 1) Fields marked with (*) are mandatory.
- 2) Please fill all the information in English only.
- 3) Please do not prefix Mr./Ms./Mrs./Sh./Ku. etc. in any Name.
- 4) Please fill out this form carefully and in full to ensure that everything is filled correctly. Once filled by candidate in the on-line registration form will not be changed.
- 5) This registration is provisional, Final registration will be approved after successfully AADHAAR e-KYC authentication of the student's personal details.

 **Post Matric Scholarship**
(ST & SC Development Department, Chhattisgarh)

One-time, online registration of students for applying Scholarship via portal

निर्देश : 1) तारांकित (*) कॉलम में जानकारी भरना अनिवार्य है |
2) कृपया सभी जानकारी अंग्रेजी में भरें |
3) कृपया किसी भी नाम में Mr./Ms./Mrs./Sh./Ku. आदि उपसर्ग न लगाएं |
4) कृपया इस फॉर्म को ध्यान से सावधानीपूर्वक भरें। एक बार अभ्यर्थी द्वारा ऑन-लाइन पंजीकरण फॉर्म भरने के बाद उसमें कोई परिवर्तन नहीं किया जाएगा |
5) यह पंजीकरण अस्थायी है। छात्र के व्यक्तिगत विवरण का आधार ई-केवाईसी प्रमाणीकरण सफल होने के बाद पंजीकरण को मंजूरी दी जाएगी ।

Note : 1) Fields marked with (*) are mandatory.
2) Please fill all the information in English only.
3) Please do not prefix Mr./Ms./Mrs./Sh./Ku. etc. in any Name.
4) Please fill out this form carefully and in full to ensure that everything is filled correctly. Once filled by candidate in the on-line registration form will not be changed.
5) This registration is provisional, Final registration will be approved after successfully AADHAAR e-kyc authentication of the student's personal details.

Basic Details

NOTE : कृपया सुनिश्चित करें कि नाम, लिंग और जन्म तिथि आधार विवरण के अनुसार है / Please ensure Name, Gender and Date of Birth is as per AADHAAR details.

First Name *	Middle Name	Last Name
<input type="text" value="ENTER FIRST NAME"/>	<input type="text" value="ENTER MIDDLE NAME"/>	<input type="text" value="ENTER LAST NAME"/>
Confirm First Name *	Confirm Middle Name	Confirm Last Name
<input type="text" value="CONFIRM FIRST NAME"/>	<input type="text" value="CONFIRM MIDDLE NAME"/>	<input type="text" value="CONFIRM LAST NAME"/>
Are you Orphan ? *	Father/ Husband/ Guardian Name *	Enter Mother Name *
<input type="radio" value="Yes"/> Yes <input type="radio" value="No"/> No	<input type="text" value="ENTER FATHER/ HUSBAND/ GUARDIAN NAME"/>	<input type="text" value="ENTER MOTHER NAME"/>
Confirm Are you Orphan ? *	Confirm Father/ Husband/ Guardian Name *	Confirm Mother Name *
<input type="radio" value="Yes"/> Yes <input type="radio" value="No"/> No	<input type="text" value="CONFIRM FATHER/ HUSBAND/ GUARDIAN NAME"/>	<input type="text" value="CONFIRM MOTHER NAME"/>

Profile Related Details

Date of Birth (DD-MM-YYYY) *	Category *	Gender *
<input type="text" value="DD-MM-YYYY"/>	<input type="text" value="--Select--"/>	<input type="text" value="--Select--"/>
Confirm Date of Birth (DD-MM-YYYY) *	Confirm Category *	Confirm Gender *
<input type="text" value="DD-MM-YYYY"/>	<input type="text" value="--Select--"/>	<input type="text" value="--Select--"/>

Personal Details

This AADHAAR Number will be verified later through e-KYC for Name, Gender and DOB.

This Mobile Number will be registered for using the services of this portal.

INVALID EMAIL FORMAT

Confirm Aadhaar Card Number *

Confirm Mobile Number *

Confirm E-mail Id *

Permanent Address

Home Address *

Pin Code *

Post Office *

City / Village Name *

Confirm Home Address *

Confirm Pin Code *

Confirm Post Office *

Confirm City / Village Name *

District *

Block *

Vidhansabha *

Confirm District *

Confirm Block *

Confirm Vidhansabha *

Create your Login password

NOTE : सफलतापूर्वक पंजीकरण के पश्चात् आपको पॉपअप बॉक्स में यूजर आईडी मिलेगा। लॉग इन करने के लिए अपने यूजर आईडी और पासवर्ड का प्रयोग करें।
On successful completion of registration you will get User Id in popup box. Use your User Id & password for Login.

Password must be Minimum of 8 Character long & must contain atleast 1-Capital letter (e.g. ABCD...), 1-Small letter (e.g. abcd...), 1-Digit (e.g. 1234...), & 1-Special Character (e.g. @#%*)

Password *

Confirm Password *

PASSWORD NOT MATCH!!

NOTE : पंजीकरण के बाद आवेदक को छात्रवृत्ति के लिए आवेदन में व्यक्तिगत विवरण, शैक्षणिक योग्यता विवरण, आवश्यक दस्तावेज और घोषणा आदि जैसे अन्य विवरणों को लॉगिन करने के पश्चात् पूरा करना होगा।
After registration, candidate has to login and complete other details in application form like Personal Details, Academic Qualification Details, Required Documents and Declaration etc. for the scholarship.

Home page: All registered student get online credential to login. student should complete total seven step to complete process.

Following facility available for to view the scholarship status tracking

- Aadhar KYC status.
- In the home page student have also facility for scholarship status tracking.
- In every step of registration student can easily view the complete and in complete step by status bar.
- Current status of application.

Step wise Progress Status for Current Year Scholarship Home

NOTE : Please complete all the 7 steps and finally lock your application then your scholarship application for the current academic course & year will be submitted .
नोट : कृपया सभी 7 चरणों को पूरा करें और अपने आवेदन को अंतिम रूप से लॉक करें, तभी वर्तमान शैक्षणिक पाठ्यक्रम और वर्ष के लिए आपका छात्रवृत्ति आवेदन स्वीकृत किया जाएगा

1 ✓ Student Registration 2 ✓ Profile Updation 3 ✓ Academic Details 4 ✓ Bank Details 5 ✓ Caste & Domicile 6 ✓ Income Certificate 7 Lock Application

Current Status

Academic Year : 2021-22
Application Id : 21040073 Application Date : 17-11-2021
Application Current Status : Application Temporary Rejected by Institute (During Verification)
Application Pending Status : Pending for Correction by Student Application Pending At : Student
Rejection Reason : Aadhaar Authentication (e-KYC) Failed
Rejection Remarks : OK

Scholarship Status Tracking

S.No.	Application Status	Status Date
1	Application Submitted to Institute	17-11-2021
2	Application Received by Institute	29-11-2021
3	Application Temporary Rejected by Institute (During Verification)	29-11-2021

Aadhaar e-KYC Status

Aadhaar Authentication Failed

Click Here For E-KYC

View Basic Profile: Student can view basic profile details information that previously fielded by the student.

The screenshot shows a web browser window with the URL "Post Matric Scholarship". The page title is "Post Matric Scholarship (ST & SC Development Department, Chhattisgarh)". The user is logged in as "Welcome, [Name] SA" with a session time left of 28:36. The page is titled "View Basic Profile" and features a progress bar with seven steps: 1. Student Registration (checked), 2. Profile Updation (checked), 3. Academic Details (checked), 4. Bank Details (checked), 5. Caste & Domicile (checked), 6. Income Certificate (checked), and 7. Lock Application (not checked).

The profile card displays the following information:

- Contact Detail:**
 - Phone: 1111111111
 - Email: test@gmail.com
 - District Name: RAIPUR
 - Block Name: ARANG
 - Vidhansabha Name: Arang
 - Home Address: HC [Address]
 - City Name: Raipur
 - Pin Code: 492002
 - Post Office: Mantralaya Raipur S.O
- Basic Detail:**
 - Father/ Husband/ Guardian Name: [Name]
 - Mother Name: [Name]
 - Date of Birth: 20/08/2007
 - Gender: Female
 - Category: ST
 - Aadhar Card Number: XXXXXXXX1545

Add/Update Profile: In the case of incurrent data inserted by the student ,student can updated data before the application.

Post Matric Scholarship
(ST & SC Development Department, Chhattisgarh)

Welcome [User Name]
Session Time left 29 : 35

Home - Student Profile Update

Student Profile Updation

1 Student Registration 2 Profile Updation 3 Academic Details 4 Bank Details 5 Caste & Domicile 6 Income Certificate 7 Lock Application

NOTE : 1) Fields marked with (*) are mandatory.
2) Please fill all the information in English only except where hindi information is ask for.
3) Please enter Hindi details in UNICODE only.

हिंदी (Hindi unicode) में जानकारी दर्ज करें (हिंदी रूपांतरण सहायता के लिए यहाँ क्लिक करें)

प्रथम नाम * मध्य नाम अंतिम नाम
पिता/ पति / अभिभावक का पूर्ण नाम * माता का पूरा नाम *

Other Basic Details

Father's / Guardian Occupation * Mother's Occupation * Religion *
Farmer Farmer Hindu

Household Category * Is Differently Abled (दिव्यांग) *
 BPL (Below Poverty Line) Yes No
 APL (Above Poverty Line)

Correspondence Address

District * Block * Vidhansabha *
SURGUJA SITAPUR Sitapur

Address * Pincode *
VILLAGE -XYZ POST - XYZ, SITAPUR, CHHATTISGARH 497111

Upload Student Photo

Upload Photo* [Image]

High School (10th Class) Details

Roll Number * Confirm Roll Number *
6145510 6145510

Year of Passing * Board Name * Percentage *
YYYY 2013 CBSE % 76.00

Update **Cancel**

Site Designed and Hosted by National Informatics Centre **NIC**



Student Id : 5
Last Login Date & Time
29-11-2021 12:20 PM

- Home
- View Basic Profile
- Add / Update Profile
- Academic Details**
- Bank Detail
- Document Upload >
- Lock Application

Student Academic Details

Home - Student Academic Details

- 1 ✓ Student Registration
- 2 ✓ Profile Update
- 3 ✓ Academic Details**
- 4 ✓ Bank Details
- 5 ✓ Caste & Domicile
- 6 ✓ Income Certificate
- 7 Lock Application

NOTE : 1) Fields marked with (*) are mandatory.
2) Please fill all the information in English only.

Current Institute Location

Select Institute State: * Chhattisgarh State

Current Institute Details

Select Institute District *	Select Institute *	Selected Institute Id
<input type="text" value="GAURELLA-PENDRA-MARWAHI"/>	<input type="text" value="GOVT.PT. MADHAV RAO SAPRE COLLEGE"/>	<input type="text" value="17340002"/>
Admission Date (DD-MM-YYYY) *	Enrollment Number	Enrollment Date (DD-MM-YYYY)
<input type="text" value="DD-MM-YYYY"/>	<input type="text"/>	<input type="text" value="DD-MM-YYYY"/>

Current Course Details

NOTE : यदि आपकी संस्था में आपको अपना पाठ्यक्रम दर्शित नहीं हो रहा है तो इस सम्बन्ध में तत्काल संस्था से संपर्क करें। उनके द्वारा अपने लॉगिन से पाठ्यक्रम जोड़ने के पश्चात् ही यहाँ पाठ्यक्रम दर्शित होगा।

If you are not seeing your course in your institution, then contact the institution immediately. The course will be displayed here only after they have added the course from their login.

Select Admission Type *	Mode of Study *	Select Course *
<input type="text" value="Management Quota"/>	<input type="text" value="Regular Course"/>	<input type="text" value="B. Sc."/>
Select Branch *	Selected Course Code	Select Course Year *
<input type="text" value="Science"/>	<input type="text" value="10081"/>	<input type="text" value="1st Year"/>
Do you stay in Govt/Institute recognized hostel ? *	Hosteller or Day Scholar	
<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	

Previous Completed Course Details (12th, Diploma, Graduation, Post-Graduation, PhD, etc...)

Select Previous Completed - Course Type *	Select Previous Completed - Course *	Select Previous Completed - Branch *
<input type="text" value="--Select--"/>	<input type="text"/>	<input type="text"/>
Previous Completed Course - Roll Number *	Passing Year(YYYY) *	Percentage(%) *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Previous Completed Course - Institute Name *		
<input type="text"/>		

Upload Previous / Last Exam Marksheet

NOTE : Please upload marksheet of previous / last exam passed.

Upload Previous / Last Exam Marksheet *

No file chosen
Note : Only PDF, JPG file (Max 120KB) is allowed

Bank Details: On the instruction of Department we provide online DBT facility. The department have require the student bank details to create the scholarship amount in the account of student for this below is the screen. To get the scholarship student should fill the current running bank details in the below form.

Following details should require.

1. Bank Name
2. Branch Name
3. IFSC Code
4. Bank Address.

The screenshot displays the 'Post Matric Scholarship' portal interface. The header includes the logo of the Government of Chhattisgarh, the text 'Post Matric Scholarship (ST & SC Development Department, Chhattisgarh)', and a user profile section with 'Welcome [Name] GA' and 'Session Time left 29 : 49'. A navigation menu on the left lists: Home, View Basic Profile, Add / Update Profile, Academic Details, Bank Detail (highlighted), Document Upload, Lock Application, and Help Desk / Query. The main content area is titled 'Student Bank Details' and features a progress bar with seven steps: 1. Student Registration (green check), 2. Profile Updation (green check), 3. Academic Details (green check), 4. Bank Details (green check, highlighted), 5. Caste & Domicile (green check), 6. Income Certificate (green check), and 7. Lock Application (red circle). Below the progress bar, a note states: 'Note : 1) Fields marked with (*) are mandatory. 2) Upload Scanned copy of your Bank Passbook's front Page where Account No. & IFSC code is clearly visible. 3) Whenever Account Number is changed you have to upload new Scanned copy of your Bank Passbook.' The form fields are: IFSC Code * (text input), Bank Name (text input), Branch Name * (dropdown menu), Address (text area), Account Number * (text input), Confirm Account Number * (text input), and Passbook Scan Copy * (file upload button labeled 'Choose File' with 'No file chosen' text). A note at the bottom right of the form states: 'Note : Only PDF, JPG file (Max 120KB) is allowed'.

Document Upload: Three essential documents require by the department in the scholarship DBT process that is Cast Certificate, Domicile certificate and Income certificate. The student should upload this documents by below screen.

Post Matric Scholarship
(ST & SC Development Department, Chhattisgarh)

Welcome [User Name] | Session Time left 29 : 42

Home - Document Upload

Document Upload

1 ✓ Student Registration | 2 ✓ Profile Updation | 3 ✓ Academic Details | 4 ✓ Bank Details | 5 ✓ Caste & Domicile | 6 ✓ Income Certificate | 7 Lock Application

Caste Certificate
Note: Fields marked with (*) are mandatory.

Is your Caste Certificate generated online ? * Yes No

Certificate / Application Reference Number *

Certificate Issue Date *

Upload Certificate *
 No file chosen
Only PDF, JPG file (Max 120KB) is allowed

Domicile Certificate
Note: Fields marked with (*) are mandatory.

Is your Domicile certificate generated online ? * Yes No

Certificate / Application Reference Number *

Student Id :
Last Login Date & Time
29-11-2021 12:20 PM

Home

View Basic Profile

Add / Update Profile

Academic Details

Bank Detail

Document Upload

Caste & Domicile Certificate

Income Certificate

Lock Application

Help Desk / Query

Lock Screen: This is the screen to final and last step to finalize the all essential and required information in online scholarship DBT process. After finalization student cannot change any information that was previously fielded by the student. So Before click in the lock button student should carefully check all the entries and then click for Lock application.



Student Id : 20211100000000000000
Last Login Date & Time
29-11-2021 12:20 PM

Welcome, **test@gmail.com**
Session Time left: 29 / 50

- Home
- View Basic Profile
- Add / Update Profile
- Academic Details
- Bank Detail
- Document Upload >
- Lock Application
- Help Desk / Query
- Change Password

Post Matric Scholarship
(ST & SC Development Department, Chhattisgarh)

Lock Application & Forward to Institute

Home - Lock Application

1 ✓

2 ✓

3 ✓

4 ✓

5 ✓

6 ✓

7

Student Registration
Profile Update
Academic Details
Bank Details
Caste & Domicile
Income Certificate
Lock Application

BASIC DETAILS		APPLICATION ID - [REDACTED]	
STUDENT ID	20211100000000000000	ACADEMIC YEAR	2021-22
APPLIED FOR SCHEME	POST MATRIC ST SCHOLARSHIP	CATEGORY	ST
NAME OF STUDENT	ANUSHREE TIWARI	DOB	18-09-1997
GENDER	FEMALE	RELIGION	HINDU
EMAIL ID	test@gmail.com	AADHAAR CARD NUMBER	XXXXXXXX1545
MOBILE NUMBER	1111111111	PHOTO UPLOADED	YES
IS DIFFERENTLY ABLED (DIVYANG)	NO	DIFFERENTLY ABLED CERTIFICATE UPLOADED	NO
IS ORPHAN	NO		
FATHER NAME	DIYANUSH DIBARI TIWARI	MOTHER NAME	ANUSHREE TIWARI
FATHER OCCUPATION	FARMER	MOTHER OCCUPATION	FARMER
ANNUAL FAMILY INCOME	60000	HOUSEHOLD CATEGORY	APL

ACADEMIC DETAILS			
INSTITUTE	NATIONAL INSTITUTE OF TECHNOLOGY, RAIPUR	ADMISSION DATE	25-10-2021
ENROLLMENT NUMBER	20211100000000000000	ENROLLMENT DATE	02-11-2021
ADMISSION TYPE	MERIT BASIS	MODE OF STUDY	REGULAR COURSE
COURSE	M. C. A.	BRANCH	COMPUTER APPLICATION
YEAR	1st Year	HOSTELLER OR DAY SCHOLAR	DAY SCHOLAR
PREVIOUS INSTITUTE	KALINGA UNIVERSITY RAIPUR	PREVIOUS COURSE TYPE	PROFESSIONAL DEGREE COURSES
PREVIOUS COURSE	B. C. A.	PREVIOUS BRANCH	COMPUTER APPLICATION
PREVIOUS EXAM PASSING YEAR	2020	PREVIOUS CLASS PERCENTAGE	70.55%
10TH CLASS ROLL NO.	0145510	10TH CLASS PASSING YEAR	2013
10TH CLASS BOARD NAME	CBSE	10TH CLASS PERCENTAGE	76.00 %

DOCUMENT UPLOADED

IS CASTE CERTIFICATE AVAILABLE ONLINE ? NO			
CASTE CERTIFICATE NO.	1004	CASTE CERTIFICATE DATE	25-04-2004
IS DOMICILE CERTIFICATE AVAILABLE ONLINE ? NO			
DOMICILE CERTIFICATE NO.	1000	DOMICILE CERTIFICATE DATE	02-07-2014
IS INCOME CERTIFICATE AVAILABLE ONLINE ? YES			
INCOME CERTIFICATE NO.	0700022110010001	INCOME CERTIFICATE DATE	11-11-2021

BANK DETAILS

BANK NAME	STATE BANK OF INDIA	BRANCH NAME	INDRAWATI BHAWAN, NAYA RAIPUR
IFSC CODE	SBIN0010007	BANK ACCOUNT NUMBER	000000000000

CONTACT DETAILS

PERMANENT ADDRESS				CORRESPONDANCE ADDRESS			
STATE	CHHATTISGARH	DISTRICT	RAIPUR	STATE	CHHATTISGARH	DISTRICT	SURGUJA
BLOCK	ARANG	VIDHANSABHA	ARANG	BLOCK	SITAPUR	VIDHANSABHA	SITAPUR
PIN CODE	492002	POST OFFICE	MANTRALAYA RAIPUR S.O	ADDRESS	VILLAGE -XYZ. POST - XYZ, SITAPUR, CHHATTISGARH		
ADDRESS	HOUSE NO 000000000, SECTION - 00						
CITY NAME	RAIPUR						

घोषणा-पत्र : *
 मैं एतद् द्वारा घोषणा करता/करती हूँ कि मैंने विज्ञापन में दिए गए प्रावधानों एवं शर्तों का भली-भांति अध्ययन कर लिया है तथा ऑनलाइन आवेदन पत्र में दी गई जानकारी सत्य एवं प्रामाणिक है। यदि वास्तविक अभिलेखों से मिलान करने पर जानकारी में भिन्नता पाई गई तो मेरी अभ्यर्थिता निरस्त की जा सकेगी, जिसके लिए मैं स्वयं जिम्मेदार होऊँगा/होऊँगी।

I Accept that I have checked all the details provided by me is correct.

CITY NAME	RAIPUR		
-----------	--------	--	--

Change Password:

Post Matric Scholarship
(ST & SC Development Department, Chhattisgarh)

Welcome [User Name] 
Session Time left 29 : 49

Student Id : [Redacted]
Last Login Date & Time
29-11-2021 12:20 PM

- Home
- View Basic Profile
- Add / Update Profile
- Academic Details
- Bank Detail
- Document Upload >
- Lock Application
- Help Desk / Query
- Change Password

Change Password

NOTE : New Password must be Minimum of 8 Character long & must contain atleast 1-Capital letter (e.g. ABCD...), 1-Small letter (e.g. abcd...), 1-Digit (e.g. 1234...), & 1-Special Character (e.g. @#%*)

Change Password

User Id

Enter Current Password *

Enter New Password *

Confirm New Password *

Submit